

Department of Recreation Facility Rental Fees Effective Jan. 6, 2023

Each Center/Facility is unique. For best information regarding reservations please contact the specific facility you are interested in. Facility Director determine the appropriate space and related fees and charges based on the GENERAL RESERVATION FEES AND CHARGES below and their knowledge of the facility. Rooms are not "reserved" until a signed Rental Agreement is returned and the appropriate deposit made.

Facility Class	LARGE HALLS		SMALL HALLS (Bauer, Good Hope, Ross Boddy, Wisconsin Place)		LARGE ROOM, COMMUNITY ROOM, LOUNGE		CLASSROOM, MEETING & CONF. ROOMS		
	"CLOSED" & INVITATION ONLY" EVENTS NO FEES MAY BE COLLECTED	MEETINGS WITH NO FOOD OR ENTERTAINMENT	"CLOSED" & INVITATION ONLY" EVENTS NO FEES MAY BE COLLECTED	MEETINGS WITH NO FOOD OR ENTERTAINMENT	SMALL EVENTS, MEETINGS WITH FOOD NO FEES MAY BE COLLECTED	MEETING ONLY NO FOOD OR ENTERTAINMENT	SMALL EVENTS, MEETINGS WITH FOOD	MEETINGS ONLY NO FOOD	
SECURITY DEPOSIT	\$200	\$100	\$200	\$100	\$100	\$100	\$100	NONE	
HOURLY RATE	\$150	\$85	\$110	\$65	\$75	\$50	\$40	\$25	
**NON PROFIT HOURLY RATE*	\$105	\$80	\$85	\$55	\$50	\$25	\$25	\$20	
SET UP & CLEAN UP HOURS	1 HR FREE SET UP & 1 HR FREE TAKE DOWN/CLEAN UP (\$75 FOR ADDITIONAL HOUR OF SET UP)		1 HR FREE SET UP & 1 HR FREE TAKE DOWN/CLEAN UP (\$55 FOR ADDITIONAL HOUR OF SET UP)		1/2 HR FREE SET UP & 1/2 HR FREE TAKE DOWN/CLEAN UP (\$40 FOR ADDITIONAL HOUR OF SET UP)		1/2 HR FREE SET UP & 1/2 HR FREE TAKE DOWN/CLEAN UP (\$15 FOR ADDITIONAL HOUR OF SET UP)		

Other Fees

Alcohol Permit	\$60/rental
Non-Resident	\$100/rental
Opening Fee on a Closed Day	\$100/rental + 3Hr Min.
Additional room w/ Hall rental	\$50/ Hr.



These fees are in effect for all rental contract agreements starting Jan. 6, 2023.

Rooms may be reserved at a lower priced type activity if a lower priced space is not available. After Prom Parties - \$900.00 flat fee plus \$500.00 Security Deposit